



Financial Reporting American University of Beirut Mediterraneo

Policy Statement

The Office of the Comptroller at the American University of Beirut Mediterraneo (“AUB Mediterraneo” “University”) is responsible for reporting of University financial activity in accordance with accounting principles generally accepted in the EU, and the United States of America (“generally accepted accounting principles” or “GAAP”).

Purpose

The purpose of this policy is to provide information on the University’s financial reporting in accordance with objectives established by the trustees, management, donors, government agencies and others.

Responsibilities

Office of the Comptroller’s is responsible for approving all university’s external financial reporting.

Procedures

1. Annual Closing- Financial Statements

- The Office of the Comptroller establishes and coordinates the annual financial closing and related audit with the University's independent auditor appointed by the Board of Trustees as recommended by the Board’s Audit Committee
- The financial statements are prepared in accordance with Generally Accepted Accounting Principles in the European Union and the United States (US GAAP) and the provisions of the Financial Accounting Standards Board (FASB) Accounting Standard Codification (ASC) 958.
- The Office of the Comptroller coordinates with different departments of the University to ensure that the financial statements and disclosures are completed by the end of each fiscal year
- The annual financial report is submitted to the Trustees of the University, through the president, for approval at the annual November meeting of the Board of Trustees.

2. Financial Reporting to outside agencies

- The Office of the Comptroller is responsible for the timely preparation, approval and submission of all required financial reports required by governmental and private agencies regulations.
- The financial accounting system and the related subsystems are the source for preparation of all required financial reports.
- Any financial information included in reports to any outside third party, either directly or by reference, must be approved by the Office of the Comptroller prior to distribution.

Definitions

- **US Generally Accepted Accounting Principles:** also called US GAAP, are the generally accepted accounting principles adopted by the U.S. Securities and Exchange Commission (SEC).
- **Financial Accounting Standards Board:** A private, non-profit organization market regulator whose primary purpose is to establish and improve generally accepted accounting principles (GAAP) within the United States in the public's interest.